



NEW WALTHAM
PARISH COUNCIL

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-MINUTES OF A MEETING-

NEW WALTHAM PARISH COUNCIL – PAVILION HALL – NEW WALTHAM
ON WEDNESDAY 5 February 2025 .

Present:	Cllr. Dinsdale Shaw Anneka Ottewell-Barrett (Clerk & RFO) – *Remote via Zoom Cllrs, Bridges, Sandell, Raper, Johnson, Breed, Poucher
Apologies:	Cllrs, Hebbar, Keys, Simpson Ward Cllr Shreeve
In Attendance Cllrs/others:	Ward Cllr Harness, Dawkins
There was 1 members of the public present.	

25/017	<u>To receive apologies for non-attendance.</u> Accepted.
25/018	<u>Declarations of Interest – Code of Conduct 2012</u> Cllr Sandell – Re Payroll/Staffing Cllr Breed – Allotments
25/019	<u>Minutes of Previous Meeting</u> Approved.
25/020	<u>Police Report</u> PC Dave Cave in attendance – ward priorities crime, speed checks. Operations planned locally. My community alerts, wanting everyone to sign up. However, aware that not all residents have email access and some demographic are not getting this information. Wanted to discuss an incident at Sundays football was caught on CCTV allegedly urinating in public view. Football Association has been spoken to as this is unacceptable. Individual has been identified and a ticket/fine will be issued. Behaviour of this nature is not acceptable. April will see a change in how police team works. Decision team that covers NW will be spread across 4 areas.

25/021	<p><u>Public Session</u></p> <p>None.</p>
25/022	<p><u>Future Dates:</u></p> <p>Next Parish Council Meeting: Wednesday 5th March 2025</p>
25/023	<p><u>Planning</u></p> <ul style="list-style-type: none"> • Tollbar School DM/0013/25/FUL– Approved.
25/024	<p><u>Footpaths & Highways</u></p> <ol style="list-style-type: none"> 1. Path/back of Greenlands field No update, Chair to chase. Some areas need attention at back of the field. Where old equipment was and the small bank up to BMX track. 2. Any other items (for info only/no decisions can be made) None.
25/025	<p><u>Community Pavilion & Play Area</u></p> <ol style="list-style-type: none"> 1. Pavilion Play Area . Due to open imminently. 2. Parking on Pavilion field Advising no parking on grass at present. 3. Pavilion Hall – outstanding items: <ul style="list-style-type: none"> • Sound system No update – Cllr Keys to pick up upon his return. • Weather proofing roof The same company that installed the play area (LJF Landscaping), have re-insulated the loft and boarded out the roof area. Also repaired a hole in the roof area that was discovered. Invoices paid. • Chair re-covering – Next agenda • Solar Panels – Next Agenda • Toilets/Seats: Needs to be on Council’s radar to update the toilets. New toilet seat and taps needed. Perhaps maybe changing from paper towels to hand dryers? Table to next agenda for further discussion. 4. Play Area Equipment Chair suggests that businesses are perhaps approached to find further funding – Agreed.

	<p>5. Food Pop-Ups Been approached by businesses wanting to re-start the pop-ups again in an evening from Spring onwards. £25 pitch fees per business – Agreed.</p> <p>6. Set of hall keys Another set of hall keys to be cut - Agreed</p>
25/026	<p>Events</p> <p>1. Music Fest</p> <ul style="list-style-type: none"> • Earth Bound Misfits booked in for circus workshop for total of £1,300 for event. Deposit paid (£325). • Porta Loos will be hired this year – total of 10 for the duration of the day. • Next meeting – Friday 28th Feb (Time TBC) <p>2. NW at Christmas New lights are needed for around the village. Cllr Breed to contact previous residents that offered donation of lights to see if they are still willing, Council would then match the amount and use to get new lights for the village.</p> <p>Business window competition – seen this around other villages. Council really like the idea – Agreed.</p> <p>Another idea was donating xmas trees to local businesses – table this/next agenda.</p>
25/027	<p>Parish Council Matters</p> <p>1. Community Speed Watch Council have taken part in this previously, Councillors were trained with speed guns and went out into public twice. We have been approached to do this again. Unsure if have the volunteers?</p> <p>2. Newsletter Submissions by 14th Feb to Clerk.</p> <p>3. CCTV No update.</p> <p>4. Gardening Contract SLA In place between Council and MES Gardening.</p> <p>5. Village Planters Next agenda</p> <p>6. Football Pitches Clerk to chase again, Cc Ward Cllrs.</p>

	<p>7. Flower beds at Enfield MES Gardening maintaining.</p> <p>8. Hall % fee for all cancellations Clerk create a plan/payment plan for hall cancellations and report back – Agreed.</p> <p>9. Adopt Docs</p> <ul style="list-style-type: none"> • Risk Management Assessment Policy – Re-word/checked b caretaker/verified by Clerk – adopted. • Asset Register (only x1 shed) - adopted. <p>10. Internal Auditor for 2024/5 Mr Brian Brooks - £550 - Approved</p> <p>11. Recruiting new Cllrs Council wanting to attract new members/Councillors. A meet and greet in the community (Mrs Browns?) to try and speak with residents and recruit potential new Cllrs. To print in the newsletter. Contact local schools to share the event.</p> <p>Need to make the idea of becoming a new Cll attractive to a new audience. To further discuss in March – Agreed.</p> <p>Event end of March – table to next agenda for exact date – Agreed.</p>
25/028	<p><u>Allotments</u></p> <p>1. Increase in allotment fees Council discussed increasing free from £15 per year to £24.00 (from 1st June 2025)- Approved</p>
25/029	<p><u>Finance</u></p> <p>1. To receive Clerks Report/ update on finances (bank reconciliation) – Clerks report including full Bank Reconciliation received by Councillors and Approved/Signed by Cllr Sandell.</p> <p>2. Payments for month- the below were all approved:</p> <ul style="list-style-type: none"> 1. Earth Bound Misfits = £325.00 Music Fest Entertainment Deposit Power: LGA 1972 s.145 2. LJF Landscaping = £971.00 Pavilion Park equip installation+parts needed Power: PHAAA 1907s.76(1)/ LGA 1972 Sch14, p27 3. Hugo Fox (Website Host) (DD) = £143.86 Web Hosting & Gov Emails

	<p>Power: LGA 1972 s.142</p> <p>4. NELC SLA = £1,464.58 Greenlands field grass cutting for April24 – Sept24 Power: HA 1980 s.96</p> <p>5. LJF Landscaping = £900 (deposit for materials) Pavilion Hall Roof/Loft insulation boarding Power: LGA 1894 s.8(1)(i)</p>
24/130	<p><u>Exclusion of Press and Public</u></p> <p>To consider exemption of press and public under Public Bodies Admissions to Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.</p>
24/131	<p><u>Payroll</u></p> <ol style="list-style-type: none"> 1. Employment of 'relief' caretaker – Employed member for sickness/holidays cover. 2. Advertise for another caretaker – resignation received. 3. Salaries agreed as true reflection according to employment contracts – Agreed.
<p>Meeting Ended at: 21:00</p>	
<p>Signed.....</p> <p style="text-align: right;">Date.....</p>	