



**NEW WALTHAM**  
PARISH COUNCIL

**Annual Report & Finances**  
**2024/25**

**Created by:**  
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**Clerk & RFO to New Waltham Parish Council**

## New Waltham Parish Council Annual Report – 2024/25

**Chair 2024/25:** Cllr. Dinsdale Shaw

**Vice-Chair:** Cllr. Steven Keys

### Councillor Attendance

Councillors were present at the full main meetings of the Parish Council for 24/25 as detailed below:

|                       |           |  |
|-----------------------|-----------|--|
| Cllr. Dinsdale Shaw   | attended: | <b>11</b> out of 12 possible meetings  |
| Cllr. Steve Keys      | attended: | <b>4</b> out of 12 possible meetings<br>(Council understands/accepts that Cllr Keys works abroad for part of the year) |
| Cllr Roger Breed      | attended: | <b>11</b> out of 12 possible meetings  |
| Cllr. Pat Simpson     | attended: | <b>8</b> out of 12 possible meetings   |
| Cllr. David Raper     | attended: | <b>12</b> out of 12 possible meetings  |
| Cllr. David Poucher   | attended: | <b>11</b> out of 12 possible meetings  |
| Cllr. Premgiri Hebbar | attended: | <b>7</b> out of 12 possible meetings   |
| Cllr Gary Bridges     | attended: | <b>8</b> out of 12 possible meetings   |
| Cllr Dennis Sandell   | attended: | <b>12</b> out of 12 possible meetings  |

## **Committees**

**Personnel Committee 2024/25:** Cllrs. Sandell, Hebbar & Breed.

**Councillors served and represented New Waltham on various outside bodies at their meetings. The below states who represented for 24/25:**

- **Town & Parish Liaison Committee:** Cllrs. Raper & Poucher
- **New Waltham Village Hall Committee:** Cllr. Pat Simpson
  
- **Events Committee 2024/25:** Cllrs. Shaw, Bridges, Hebbar, Sandell, Simpson & Clerk.

### **Other Members of NWPC:**

**Clerk for the year 24/25:** Anneka Ottewell-Barrett

At the time of the report there were **6** vacancies on the Council – New Waltham currently has a total of 15 Councillor positions available.

### **Ward Councillors**

Ward Councillors for this year were:

Cllr. Stan Shreeve / Cllr. Stephen Harness / Cllr. Hayden Dawkins

## Community & Environment

Highlight on events and matters for the year:

- Parish Council ran/organised community events: Summer Music Festival / Halloween / Christmas – all of which will continue next year due to the success of these events once again in 2025.
- Pavilion saw Installation of: projector & screen and sound system, thanks go to Cllr Keys for his hard work in getting these set up.
- Village newsletter 3 times a year – very well received once again this year.

### Pavilion Hall

The hall is continuing to grow in strength and is still very busy with bookings.

This year saw a new projector and screen and full sound system installed. Thanks go out to Cllr Keys for the improvements.

**Income from Pavilion 2024/25: £18,959.47**

### Newsletter – New Waltham Village News

The newsletter has been a great success again this year and has been very popular throughout the village. This year saw our Cllrs once again hand deliver them to every house in the village, huge thanks go out to all. Residents without computer access/ social media have been very grateful for the hard copy. Council decided that we were to once again publish 3 editions a year and this has been reflected in the next financial year's budget also. Thank you all for you continued contributions to this editorial.

Advertising space is being sold and has been popular and helped towards printing costs. Printing is now being done via e-Print at Grimsby Institute.

Editions that go out currently are Spring, Summer and Winter.

Moving forward I believe that Council may wish to revisit its strategy for booklet deliveries due to loss of Councillors this year.

## Budget Monitoring 2024/5

The below are highlights/main points from the Budget Summary for 2024/5

### Income

**Pavilion Hall** Actual: £18,959.47      Budget: 20,000.00      Difference: **£1,040.53 down**

**Community Events:**    £3,422.28      Budget: £2,000      Difference: **£1,422.28 up**

### Expenditure

**Allotments** Actual:    £770.53      Budget: £200      Difference: **£570.53 down**

The allotments were granted funds from Council for new entrance gates and numerous skips this financial year.

**C/Events:**                    £7,734.91      Budget: £7,300      Difference: **£434.91 down**

This is the figure that was spent on Council hosting various community events. Including the summer Music Festival, which has grown in popularity since it began.

**Newsletter:**                £4,084.69      Budget: £4,000      Difference: **£84.69 down**

**Pavilion Hall:**                £11,701.89      Budget: £5,400      Difference: **£6,301.89 down**

The hall this financial year has been updated with projector and screen and new surround sound system. Plans are in place to host cinema nights at the hall for the community in the future. Hirers of the hall can also use these facilities. Offering a fantastic, modern fully equipped hall.

**Pavilion Play Area:**    £4,430.34      Budget: £3,000      Difference: **£1,430.34 down**

This year has seen the removal of play equipment from the field area and repositioned within the Pavilion Play Area. This included cost of having the equipment re-installed to health and safety standards and regulations.

## Financial Summary 2024/25

Precept for 2024/25 - £ 76,471.68

VAT claimed 24/25 - £3,177.61

### **Bank Reconciliation at 31/03/2025**

Cash in Hand (Opening Balance) 01/04/2024: £57,169.10

**ADD Receipts** for financial year: £106,674.44

**SUBTRACT Payments** for financial year: £107,936.80

Cash in Hand 31/03/2025: £55,906.74

### **Cash in hand per bank statement (as of 31/03/2025):**

**Reserve:** £6,655.39

**Pavilion Account:** £43,074.14

**Main Account:** £6,177.21

= £55,906.74

### **Finances Reconcile/Balance for 2024/25**

Balance for start of 2025/26 Accounts - £55,906.74

## Year End Audit

The Parish Council is subject to an internal and external audit each year.

### The internal auditor for 2024/25 will be:

Mr Brian Books

[bbrooks123@btinternet.com](mailto:bbrooks123@btinternet.com)

### External Auditor:

PKF Littlejohn  
London

The public inspection period for the accounts is always adhered to and all audit paperwork for the last financial year will be submitted by the date stated by external auditor. All reports and outcomes will be published on our website.

**Annual Report created by Clerk & RFO: Anneka Ottewell-Barrett**

Signed  \_\_\_\_\_ Dated 31/03/25 \_\_\_\_\_

**Presented to Council at the Annual Parish Meeting on the 2 April 2025.**