



NEW WALTHAM
PARISH COUNCIL

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-MINUTES OF A MEETING-

NEW WALTHAM PARISH COUNCIL – PAVILION HALL – NEW WALTHAM
ON WEDNESDAY 3 JULY 2024

Present:	Cllr. Dinsdale Shaw Anneka Ottewell-Barrett (Clerk & RFO)
	Cllrs, Breed, Keys, Poucher, Baker, Sandell, Raper, Hartley, Simpson
Apologies:	Cllrs, Bridges, Hebbar, Johnson
In Attendance Cllrs/others:	PC Dave Cave
There were 2 members of the public present.	

24/034	<u>To receive apologies for non-attendance.</u> Accepted.
24/035	<u>Declarations of Interest – Code of Conduct 2012</u> Cllr Shaw – Planning (connected to residential address).
24/036	<u>Minutes of Previous Meeting</u> Approved.

PUBLIC SESSION
for members of the public to discuss matters on the agenda
(15 mins max is allowed)

Resident wished to bring up road approaching tollbar, speeding vehicles. The two lanes confusion with regards to the directional symbols on the road.

24/037	<u>Future Dates</u> Parish Council Meeting: Wednesday 7 th August 2024
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24/038	<p><u>Police Report</u></p> <p>PC Dave Cave in attendance. Crime report shows low number. However, although this looks good. It could be that people are not reporting via 101. The issues with the motorbike is on police radar. But, for information police do not have the authority to pull people from motorbikes.</p> <p>Wished to thank Ward Cllrs for all efforts within the village. They are always available and happy to help and this has been noticed.</p> <p>ASB is still a focus for the local team, especially being summer and light nights.</p>
24/039	<p><u>Planning</u></p> <p>DM/0569/23/FUL – The Orchards, 13 Peaks Lane, NW – Approved.</p> <p>DM/0390/24/FUL - 208 Station Road New Waltham – Approved.</p>
24/040	<p><u>Footpaths & Highways</u></p> <ol style="list-style-type: none"> 1. Cllr Shreeve – Advised of discussion at Humberston Council regarding additional yellow lines on parts of Humberston avenue. They had not been consulted and New Waltham hadn't either. Also, number of roads within NW that had service dressing were being inspected. Inspections are happening now to check for any damage/ these will be repaired. Defects have been identified and there are areas that need attention/ re-tarmacking. 2. Bin- between Holton le clay/NW Cllr Baker has brought to attention that this bin is missing. Has reported it and will report back.
24/041	<p><u>Community Pavilion & Play Area</u></p> <ol style="list-style-type: none"> 1. Electrical/Legionella Electrical testing been done. Some areas identified, building was tested to current regulations. Inspection highlighted a few areas that Cllr Keys has addressed to ensure that all are now up to regulations. Re-inspection is now due to sign off last few bits that needed attention. Cllr Keys to beep Council updated once all signed off – Agreed. Legionella Inspection also carried out. This has resulted in training for a caretaker. New cleaning routine is in action. Testing kits are now active, including thermometer checking of all water outlets. 2. Football Pitches Correspondence been had between us and NELC. Regarding sub-letting of the football pitches to the football association. Chair and Clerk are meeting with football association contact this week. To talk through more finer details. Chair and Clerk to report back at next meeting – Agreed. 3. Future Events Following events were agreed: Halloween Disco Fri 26 October / Christmas Movie Night 6&7th Dec. Other ideas for events as follows: Dog Show (To be further

	<p>discussed) / Vintage Car Show (To be further discussed). To hand over to events committee – Agreed.</p> <p>4. Emergency Call Outs Emergency call out had to be done for front shutter and then a pipe burst in the play area. Shutter needs servicing annually – Agreed.</p>
24/042	<p><u>Parish Council Matters</u></p> <p>1. Footpath No update – ongoing.</p> <p>2. Summer Fayre Clerk and Chair running parish council stall at local school. Stickers and banner ordered.</p> <p>3. Newsletter Next edition due to go to print. Out for delivery w/c 15th July.</p> <p>4. Music Festival Rota drawn up / events committee have one more meeting.</p> <p>5. Asset Register Updated version – Agreed (with ornamental signs/ cables for music festival/Temp power system £6k). War memorial red signs. Pigs. – Council agreed after the changes mentioned.</p> <p>6. CCTV Policy – No discussed.</p> <p>7. Code of Conduct – Not discussed.</p> <p>8. Peak Ave Shops Local resident seems to be hanging around the bus stop close to the shops. Open alcohol containers have been identified. None of the shops there have CCTV to protect them. As a council do we offer this as a precautionary measurement, or do we approach and advise that CCTV is installed. Cllr Keys to look into further CCTV options and update Council– Agreed.</p>
24/043	<p><u>Reports</u></p> <p>Bus service update from Cllr Baker.</p>
24/044	<p><u>Finance</u></p> <p>a) Financial documents:</p> <p style="padding-left: 20px;">a) Bank Reconciliation distributed to Cllrs – Approved and signed.</p> <p>b) Payments for month: All Approved (list from agenda).</p>

24/045	<p><u>Exclusion of Press and Public</u></p> <p>To consider exemption of press and public under Public Bodies Admissions to Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.</p>
24/046	<p><u>Payroll</u></p> <p>Salaries agreed as true reflection according to employment contracts – Agreed.</p>
<p style="text-align: center;">Meeting Ended at:</p> <p>Signed..... Date.....</p>	

Minutes - Draft