



New Waltham Parish Council - Draft budget 2022/23 (Version1)

****This is a draft budget proposal and is to be viewed by the elected members of New Waltham Parish Council only****

HIGHLY CONFIDENTIAL

Expenditure Item	Forecast 21/22	Proposal 22/23	Variance	Notes for Reference
Parish Council				
Staff Salaries	£31,306.79	£31,306.79	£0.00	
Travel	£0.00	£100.00	£100.00	No change
Clerks Monthly Allowance	£312.00	£312.00	£0.00	As per HMRC agreed rates (Rate went up in 2020 from £18 to £26)
Admin (Postage/Stationery/Supplies)	£233.94	£250.00	£16.06	Paper, Envelopes, Stamps, Ink subscription, office equipment etc...
Website	£216.00	£300.00	£84.00	Not billed as much in 2020/21? Increased amount for contingency.
Insurance	£1,837.66	£2,020.66	£183.00	Budgeted for 10% increase
Phone & Internet	£885.60	£900.00	£14.40	Allowed for small increase
CCTV	£408.00	£500.00	£92.00	Allowed for increase due to upgrades wanted
Audit (Internal & External)	£900.00	£1,000.00	£100.00	Allows for small increase if needed
Training (Staff & Cllr)	£36.00	£200.00	£164.00	To allow for further training for newer Cllrs & further training for Clerk
Emrlca (Membership)	£1,112.64	£1,200.00	£87.36	Allow for small increase
Chairs Allowance	£22.00	£120.00	£98.00	Allow for useage for the 'New Waltham Awards'
Pavilion Utilities: Heat/Light/Power	£1,921.73	£2,000.00	£78.27	Allow for increase as hall once again busy post-covid
Election	£0.00	£0.00	£0.00	None required.
TOTAL	£39,192.36	£40,209.45	£1,017.09	
Expenditure item - Environment & Pavilion				
Village Gardening	£2,500.00	£2,250.00	-£250.00	Gardener contract £250 a month for 9 months
Grass cutting Greenlands field (NELC)	£2,016.69	£2,100.00	£83.31	Provided by NELC
Waste Disposal (Biffa & NELC Brown bin)	£834.17	£900.00	£65.83	Allow for small increases
Pavilion Maintenance & Repairs	£834.17	£1,000.00	£165.83	Increase due to outstanding jobs
New Waltham Village Day	£2,000.00	£2,000.00	£0.00	21/22 Budget was £2k and this was allocated for the Queens Jubilee Celebration.
New Waltham In Bloom	£0.00	£100.00	£100.00	No current plans. Hoewever, in budget to allow for entry if pandemic allows.
Village Green/War memorial maintenance	£2,000.00	£500.00	-£1,500.00	Two new war memorial benches
Village/Pavilion Projects	£0.00	£2,500.00	£2,500.00	To allow for any outside works/projects
Youth Action	£0.00	£1,500.00	£1,500.00	Unable to offer the free youth multisports last year due to pandemic. Budgeted to hopefully allow this in 2021/22
TOTAL	£10,185.03	£12,850.00	£2,664.97	
Expenditure item - Newsletter & Other				
Advertising/Promotion (Newsletter)	£204.00	£900.00	£696.00	No editions in previous year due to Covid. Plan for 3 editions printed this year and advertisement of the pavilion planned.
Donations	£50.00	£200.00	£150.00	Poppy Appeal & Possible others to source locally this year.
Contingency	£5,000.00	£6,000.00	£1,000.00	Increase of £1000
TOTAL	£5,254.00	£7,100.00	£1,846.00	
Expenditure item - Pavilion extension				
Loan Repayments	£16,259.88	£16,259.88	£0.00	
TOTAL	£16,259.88	£16,259.88	£0.00	Loan repayments - must be budgeted
Expenditure item - Priors Green				
Priors Green	£0.00	£200.00	£200.00	
TOTAL	£0.00	£200.00	£200.00	Budget for any maintenance needed in this area.
TOTAL BUDGET SUMMARY				
Administration	£39,192.36	£40,209.45	£1,017.09	
Environment	£10,185.03	£12,850.00	£2,664.97	
Newsletter & other	£5,254.00	£7,100.00	£1,846.00	
Priors Green	£0.00	£200.00	£200.00	
Pavilion extension	£16,259.88	£16,259.88	£0.00	
TOTAL	£70,891.27	£76,619.33	£5,728.06	

Income Item 21/22	Forecast Budget end of 21/22	Notes
Income from community hall	£8,136.10	
Sold Advertising	£0.00	
Grant from NELC	£2,000.00	Grant offered for Remembrance bench
Income sub total	£10,136.10	
Precept 2021/22	£62,000.00	
Budgeted income for 2021/22	£76,619.33	

Income Forecast 22/23			Budget	Notes
Community Hall			10,000	Increase due to being fully open
Advertising Sales			500	Newsletter back up and running
Grant			0	
Precept			65,000	
Income total 22/23 forecast			75,500	