



# NEW WALTHAM PARISH COUNCIL

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## -MINUTES OF A MEETING-

NEW WALTHAM PARISH COUNCIL – ST MATTHEWS CHURCH – NEW WALTHAM  
 ON WEDNESDAY 1 FEBRUARY 2023.

<b>Present:</b>	<b>Cllr. Dinsdale Shaw (Chair)</b> <b>Anneka Ottewell-Barrett (Clerk &amp; RFO)</b>
	<b>Cllrs, Breed, Poucher, Raper, Baker, Johnson, Simpson.</b>
<b>Apologies:</b>	Cllr Keys, Hebbar. PC Dave Cave
<b>In Attendance Cllrs/others:</b>	Cllr, Harness, Shreeve, Dawkins
<b>There were 0 members of the public present.</b>	

<b>23/016</b>	<b><u>To receive apologies for non-attendance.</u></b>  Accepted.
<b>23/017</b>	<b><u>Declarations of Interest – Code of Conduct 2012</u></b> <ol style="list-style-type: none"> <li>1. Cllr Poucher and Cllr Breed on allotments – both maintain allotments on site.</li> <li>2. Cllr Baker on claim alterations – member of family quoting for work.</li> <li>3. Cllr Johnson – Re: Maple Grove – resident.</li> </ol>
<b>23/018</b>	<b><u>Minutes of Previous Meeting</u></b>  Accepted as a true record.
<b>23/019</b>	<b><u>New Co-option Application</u></b>  Approved.
<b>PUBLIC SESSION</b> for members of the public to discuss matters on the agenda (15 mins max is allowed)	
<b>23/020</b>	<b><u>Police Report</u></b> Chair read aloud police report.
<b>23/021</b>	<b><u>Future Dates</u></b>  Parish Council – <b><u>Wednesday 1<sup>st</sup> March 2023</u></b>

23/022	<p><b><u>Planning</u></b></p> <ol style="list-style-type: none"> <li>1. <b>DM/0006/23/FUL – Enfield Academy, New Waltham</b> Approved.</li> <li>2. <b>20 Maple Grove, New Waltham</b> Approve.</li> <li>3. <b>Wayside Drive – Tree Removal</b> Cllr Dawkins, enforcement have approached culprit and is now under caution. They have been advised that any planning applications now submitted should be turned down now there is an order on it. Tree should be replaced but cannot guarantee will be in exact same place. Councillors thank Ward Cllrs for their help with this matter. Cllrs want to make it clear that whatever happens with the land that the tree was sited on, if any other planning applications are submitted, that these applications comply with recent planning restrictions put in place.</li> </ol>
23/023	<p><b><u>Footpaths &amp; Highways</u></b></p> <ol style="list-style-type: none"> <li>1. It was brought to the attention of the Council, Bergen Close (Cyden Homes development) – very bad design on this road, no parking spaces for link houses. Cllr Harness will go back to Equans and further discuss. Ward Cllrs to keep Council updated.</li> </ol>
23/024	<p><b><u>Community Pavilion &amp; Play Area</u></b></p> <ol style="list-style-type: none"> <li>1. <b>To discuss the recent water damage to the hall/changing rooms/Insurance Claim.</b> Quotes submitted to Insurance. Still awaiting updates.</li> <li>2. <b>Further discuss the car park gate/any updates</b> Chair been in contact with company to attempt to get repaired.</li> <li>3. <b>Further discuss/update on existing play equipment on the field/relocation and play area gate repair.</b> W/c 27<sup>th</sup> February gate scheduled for repairs.</li> <li>4. <b>Further discuss guttering on hall building</b> Cllr keys replaced guttering at front. Back fascia's been replaced.</li> <li>5. <b>Further discuss BMX signage/Inspections needed for H&amp;S/Insurance</b> Signage has been ordered, awaiting delivery. Clerk to add BMX onto Insurance policy. Also, a resident has contacted Council with photos of vandalism on the BMX track, the fencing has been removed/pulled down. Chair contacted NELC.</li> <li>6. <b>To discuss purchase of new strimmer/mower for new play area</b> Chair proposed that we purchase newer equipment for the caretaker to use within the new play area. Possibly a modern petrol mower. – <b>Approve.</b></li> </ol>

**1. To welcome Cllr Ron Shepherd to the meeting to discuss village CCTV.**

Council welcomed Cllr Ron Shepherd to the meeting to update on local CCTV systems. A new system has been installed and a new control room is in operation. 169 static camera/ 50 rapid deploy camera and 20 environmental cameras have been installed. These numbers are constantly increasing. Key areas have been identified and tollbar and new housing estate is one of those areas for needing to be included in this CCTV system. All cameras have their own IP address so they cannot be hacked. Areas covered in NW is on both main roundabouts within the village. Could put rapid deployment camera up at the farmhouse for 3 months initially and already have reasons/police reports to support this. BMX track is also on Council's radar for needing CCTV.

**2. To further discuss the next edition of village newsletter.**

- Council to submit articles to Clerk by 31<sup>ST</sup> March.
- Clerk to ask Dave Cave for police newsletter piece.
- Cllr Pat Simpson to contact flower club for submission.

**3. To discuss plans for 'King Charles' Coronation'.**

Council had the idea of Picnic at the Pavilion – Clerk ask some entertainers/food vendors – planning Sunday 7<sup>th</sup> May from 12-3ish. To be further discussed – **Agreed.**

**4. To further discuss the Village Day and agree action plan/diarise date of first village day meeting.**

Date changed to 15 July 2023. Music festival theme has been decided. Bands to be hired with the help of RB Music (who assisted last year). Host wanted for the day's events, Andy Carr to be approached (Clerk to enquire). Food vendors and stall holders, Clerk to start organising, social media post. To update at the next meeting re progress. – **Agreed.**

**5. To further discuss and explore the idea of a 'Junior Parish Council'.**

Cllr Baker contacted Tollbar re getting the pupils involved. Tollbar are interested in joining in. Clerk to send out poster to local schools- **Agreed.**

**6. To advise of application for trees for pavilion field**

Clerk obtained trees for free from Woodlands Trust. Delivery later on in the year. New trees to be sited around the pavilion field. – **Agreed.**

**7. To discuss gardening contract**

Council currently paying monthly for gardening contract. Council agreed that paying too much, this is a large expense. Clerk to ask re adding on these village areas onto NELC SLA. Table to next meeting to further discuss. – **Agreed.**

	<p><b>8. To discuss allotment maintenance and request for new gates</b>  Quotes submitted are very high. No budget has been allocated for these amounts. Cllr Breed to further discuss/ explore and come back to Council with alternative. – <b>Agreed.</b></p> <p><b>9. To discuss/diarise dates for staff 1:1s (appraisals)</b>  Staff appraisals scheduled with Personnel Committee for Friday 10<sup>th</sup> February at the pavilion hall – <b>Agreed.</b></p>
<b>23/026</b>	<p><b><u>Reports</u></b></p> <ul style="list-style-type: none"> <li>• Cllr Raper – Town and Parish gave report. Questions were asked re enforcement officers and why none are seen in villages.</li> </ul>
<b>23/027</b>	<p><b><u>Finance</u></b></p> <ol style="list-style-type: none"> <li>1. To receive an update on finances and bank account/Cash Book reconciliations – <b>Approved.</b></li> <li>2. Approve Payments Schedule – <b>Approved.</b></li> </ol>
<b>23/028</b>	<p><b><u>Any Other Business (for information only)</u></b></p> <p>None.</p>
<b>23/029</b>	<p><b><u>Exclusion of Press and Public</u></b></p> <p>To consider exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.</p>
<b>23/030</b>	<p><b><u>Payroll</u></b></p> <ol style="list-style-type: none"> <li>1. Staff salaries/payments - <b>Approved.</b></li> </ol>
<b>23/031</b>	<p><b><u>Pending agenda items (updates if available)</u></b></p> <p>Pathway/old railway line  Next village day  Car Boots  Food pop-ups</p>
<b>Meeting Ended at:21:00</b>	
Signed..... Date.....	